

**BOARD OF SELECTMEN  
MEETING MINUTES – August 14, 2017**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** Jason Perreault, Chairman  
Jeff Amberson, Vice Chairman  
Dawn Rand  
William Pantazis

**ABSENT:** Leslie Rutan, Clerk

\*Pledge of Allegiance

**APPROVAL OF MINUTES – JULY 17, 2017 REGULAR MEETING**

Selectman Rand moved the Board vote to approve the meeting minutes of the July 17, 2017 regular meeting as submitted; Selectman Pantazis seconded the motion. Vote 4-0-1 (Selectman Amberson abstained as he was not present at the meeting).

**7:00 p.m. - VETERANS' AGENT**  
Introduction of new District Veterans' Agent.

Assistant Town Administrator Kimberly Foster introduced Justin Sousa as the new Director of the Central Massachusetts Veterans' Service District which serves the Towns of Northborough, Westborough, Shrewsbury and Grafton. Mr. Sousa served in the Massachusetts Army National Guard from August 2007 through August 2014, and was deployed to Afghanistan from 2011-2012. He holds a Bachelor of Arts degree from UMass Dartmouth. He previously worked as a Case Manager for a non-profit organization serving Veterans and their families.

Board members thanked Mr. Sousa for his service and welcomed him to Northborough.

**7:05 p.m. - PUBLIC HEARING**  
To consider Petition No. 4A0Y4KW from Verizon New England and National Grid to relocate one jointly owned pole on Washburn Street.

Chairman Perreault opened the public hearing. Bill Walsh was present on behalf of Verizon New England to request permission to relocate one (1) jointly owned pole to a point on the westerly side of Washburn Street approximately five hundred forty-one (541) feet northerly from the center line of Sawyer Road. The purpose of the relocated pole is to allow for the construction of Harrington Lane, which is part of the newly developed "Clark Woods" subdivision approved by the Planning Board.

There were no comments from the public. Chairman Perreault closed the public hearing.

Selectman Rand moved the Board vote to approve the relocation of one (1) jointly owned pole on Washburn Street per Petition No. 4A0Y4KW as submitted by Verizon New England and National Grid; Selectman Amberson seconded the motion; all members voted in favor.

**7:05 p.m. - PUBLIC HEARING**

To consider Petition No. 1A2A4TA from Verizon New England and National Grid to place three new jointly owned poles on Brigham Street.

Chairman Perreault opened the public hearing. Bill Walsh was present on behalf of Verizon New England. He informed the Board that Verizon New England would like to withdraw Petition No. 1A2A4TA from tonight's meeting agenda. Verizon New England will submit a new petition if needed.

There were no comments from the public. Chairman Perreault closed the public hearing.

**7:10 p.m. - PUBLIC HEARING**

To consider a new application as submitted by Sara Nichols d/b/a Barry's Auto Sales for the Pre-Existing Class II and Class III Licenses for premises located at 25 R Bartlett Street.

Chairman Perreault opened the public hearing. Mr. Coderre informed the Board that the applicant has withdrawn her application for the Class II and Class III Licenses. The applicant understands that an entirely new application would be required in the event that she wishes to proceed with the Class II and Class III Licenses.

There were no comments from the public. Chairman Perreault closed the public hearing.

**REPORTS**William Pantazis

- Requested a status update on the installation of traffic lights at the second entrance to Northborough Crossing across from Hitching Post Lane. Mr. Litchfield indicated that the design and analysis is close to being completed. The final design will then go directly to Mass DOT for their approval.

Dawn Rand

- Received several phone calls from concerned residents on Ball Hill. Noted that she understands their frustration with the hearing on Senator Chandler's composting bill being postponed. She asked Mr. Coderre if there is anything that the Town can do to see that the hearing is rescheduled soon. She also asked if there is anything that the Town can do to see to it that the old equipment that has been sitting untouched for several years can be removed from the site. Mr. Coderre provided a brief history of this matter, adding that unfortunately, the Town is neither the permitting nor regulatory authority for agricultural composting. Due to the agricultural exemption currently in place under Mass General Laws, relief can only come from the State Legislature. The hearing is the next step to further the Town's effort to modify the regulatory oversight for farm composting. He will continue to work with our legislative delegation seeking their assistance to move this matter forward.

Dawn Rand Report Cont. . .

- Received phone calls from concerned residents regarding 0 Green Street regarding the on-site dumping of gravel with mixed-in asphalt by a contractor. Also questioned if the obstacle course is an allowable use at this location under the Zoning Bylaws? Mr. Coderre indicated that the first application was deemed by the Building Inspector to not be an allowable use at this location. The applicant has reapplied deeming the use as agricultural tourism. This new application is before Town Counsel for review.
- Shared her thoughts with the Board on whether or not to invite the neighborhood of Ball Hill to come to a meeting to discuss their concerns with the Board? Board members expressed their concern with inviting the neighborhood to a meeting with the knowledge that there is not much the Town can do to rectify the situation. Following a brief review of the matter by Mr. Coderre, the Board agreed to consider placing the matter on a future meeting agenda for discussion.

Jeff Amberson, Vice Chairman

- Now that school is about to re-open, reminded drivers to be cautious of students walking to and from school.

Jason Perreault, Chairman

- Asked that drivers pay attention and not enter into the wrong lane when waiting at the light on Church Street to travel eastbound onto Main Street.

John Coderre

- No report.

**7:25 p.m. - PUBLIC HEARING**

To consider an application for a new All Alcoholic Beverages Restaurant License as submitted by Casta Diva, Inc. d/b/a Casta Diva for premises located at 35 Solomon Pond Road.

Chairman Perreault opened the public hearing. Aurelio Metohu of Casta Diva, Inc. was present along with proposed manager Diana Gallant. Mr. Metohu has submitted an application for a new All Alcoholic Beverages Restaurant License for premises located at 35 Solomon Pond Road (formerly Guisepe's Grille).

Mr. Metohu is the owner of Café Espresso Trattoria on Chandler Street in Worcester. Diana Gallant is the proposed manager and has over ten years of experience in the restaurant industry. She will be responsible for the day-to-day operations of the restaurant. Both Mr. Metohu and Ms. Gallant are TIPS Certified. Mr. Metohu added that he will be working with local farmers to produce seasonal menu specials.

Detective Sergeant Brian Griffin indicated that he has conducted a background check and has no concerns to report.

Mr. Metohu answered a couple of questions from members of the audience. Chairman Perreault closed the public hearing.

**PUBLIC HEARING CONT. . .**

Selectman Pantazis moved the Board vote to approve the application for a new All Alcoholic Beverages Restaurant License as submitted by Casta Diva, Inc. d/b/a Casta Diva for premises located at 35 Solomon Pond Road with the condition that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Amberson seconded the motion; all members voted in favor.

**7:35 p.m. - HEARING**

To consider an application for a Special One-Day License as submitted by David Brannon for premises located at 309 Main Street.

On behalf of applicant David Brannon, Sean Durkin was present to speak about the application for a Special One-Day License. The license is being requested for the Texas BBQ parking lot at 309 Main Street for the purpose of holding the 3<sup>rd</sup> Annual Corn Hole Tournament on Sunday, September 24<sup>th</sup> between the hours of 12pm to 6pm to benefit the Challenger Program, a sports based program for kids 5-22 with disabilities. In the case of rain, the event will be rescheduled to October 1, 2017.

Mr. Durkin explained that the restaurant will be closed during the event. An outside station for alcohol purchases will be set up in the parking lot. The parking lot area will be designated and measures will be in place to ensure that alcoholic beverages are contained within the designated area.

The application has been reviewed by the Police, Fire, Building and Health Departments. All recommend approval.

Selectman Pantazis moved the Board vote to approve the application for a Special One-Day License as submitted by David Brannon for an event to be held in the parking lot adjacent to the Texas BBQ Company at 309 Main Street on Sunday, September 24, 2017 between 12pm – 6pm with a rain date of Sunday, October 1, 2017. Per the recommendation of the Alcoholic Beverages Control Commission, the license shall include the 24-hour period immediately before and after the event in order to allow for the proper delivery and disposal of all alcoholic beverages prior to and immediately following the event, and to further waive the license fee. The following conditions shall apply:

1. The parking lot area for the sale and consumption of alcoholic beverages shall be clearly marked.
2. Proper signage notifying guests that alcohol must be consumed within the marked areas of the parking lot.
3. A permit from the Building Department is required in the event that a tent larger than a standard easy up will be used.

Selectman Amberson seconded the motion; all members voted in favor.

**7:45 p.m. - FRED LITCHFIELD, TOWN ENGINEER**

Approval of Stop Sign at the Intersection of Collins Road and Ridge Road.

Mr. Litchfield was present to seek the Board's approval of the placement of a new stop sign at the intersection of Collins Road at Ridge Road. The need for a stop sign at this location is due to the angle of approach, lack of adequate sight distance and the inability to see conflicting traffic on the approach in order to allow drivers to stop or yield in compliance with the normal right of way rule, if necessary.

Approval of Stop Sign Cont. . .

Mr. Litchfield informed the Board that the Public Works Department will provide a variable message board trailer approximately 300 feet prior to the location of the new stop sign in order to warn drivers of the change. The warning sign will remain in place for approximately three weeks.

Selectman Rand moved the Board vote to approve the installation of a stop sign on Collins Road at Ridge Road as presented by the Town Engineer pursuant to Northborough Code, Chapter 9-88; Selectman Amberson seconded the motion; all members voted in favor.

**PUBLIC COMMENTS**

Julianne Hirsch thanked the Board for their willingness to meet with the neighbors of 0 Green Street.

**ANNUAL REAPPOINTMENT OF ELECTION OFFICERS**

Selectman Amberson moved the Board vote to appoint those individuals who appear on the 2017/2018 Election Officer List for a term beginning on September 1, 2017 and ending on August 31, 2018 as submitted by Town Clerk Andrew Dowd; Selectman Pantazis seconded the motion; all members voted in favor.

**EXECUTION OF CEMETERY DEEDS 1025, 1026 & 1027**

Selectman Amberson moved the Board vote to execute Cemetery Deeds 1025, 1026 & 1027 as presented; Selectman Rand seconded the motion; all members voted in favor.

**OTHER BUSINESS**

None.

**7:55 p.m. - EXECUTIVE SESSION**

Selectman Rand moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining) due to the Chair's determination that a discussion regarding these matters in an open meeting may have a detrimental effect on the position of the Board; Selectman Amberson seconded the motion, the roll call vote was taken as follows.

Pantazis	"aye"	Amberson	"aye"
Rand	"aye"	Perreault	"aye"

Chairman Perreault announced that the Board would return from Executive Session only to adjourn.

### **ADJOURNMENT**

Selectman Rand moved the Board vote to adjourn; Selectman Amberson seconded the motion; all members voted in favor.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

### Documents used during meeting:

1. August 14, 2017 Meeting Agenda.
2. July 17, 2017 Meeting Minutes.
3. Memorandum – Veterans' Agent.
4. Information Packet – Pole Petition on Washburn Street.
5. Information Packet – Pole Petition on Brigham Street.
6. Information Packet – Barry's Auto Sales.
7. Information Packet – Casta Diva All Alcohol Restaurant License.
8. Information Packet – Special One-Day License.
9. Memorandum – Approval of Stop Sign.
10. Information Packet – Reappointment of Election Officers.
11. Cemetery Deeds.